**Appendix no. 2 – Proposal form**

**Ordering Party:**

TISE SA

ul. Okopowa 56

01-042 Warszawa

**OFFER SUBMITTED IN RESPONSE TO CALL FOR PROPOSALS TRUST BON/5/2017**

In response to the call for proposals for “drawing up the report on financial instruments used to provide public services (preferably in the area of care services for children, seniors or excluded persons) in Germany and prepare the recommendations for the successful model to be launch in Poland. I hereby submit my proposal as presented in the table below:

|  |  |
| --- | --- |
| NAME AND SURNAME OF CONTRACTOR |  |
| CONTRACTOR’S ADDRESS,  PERSONAL IDENTIFICATION NUMBER (PESEL)  Telephone no.,  E-mail address |  |
| Gross rate for expert's work (in PLN or EUR) |  |
| This proposal is valid for: | 45 days from the proposal submission deadline |

1. The offered price will remain fixed for the entire term of the agreement.
2. I hereby declare that I have read the contents of the call for proposals and that I accept the requirements set forth therein without reservations.
3. I declare that this offer remains valid for the period specified in the call for proposals.
4. I declare that I have read the content of the call and that I accept without any reservation the requirements contained in its content.
5. I declare that I consider myself bound by this offer for the time stated in the call.
6. Should my offer be successful, I undertake to enter into a conditional agreement by the deadline specified by the Ordering Party.

…………………………… ……………………………………………………………………..

Place and date Signature of Candidate

or Candidate’s authorised representative

……………………………………………………………………..

Name and Surname

of Candidate or Candidate’s authorised representative

**Appendix no. 3**

**DECLARATION OF LACK OF PERSONAL AND EQUITY RELATIONS WITH THE ORDERING PARTY**

I hereby declare that I am not/am[[1]](#footnote-1) an entity with personal or equity relations with the Ordering Party. Personal and equity relations are hereby defined as mutual relations between the Contractor and the Ordering Party or persons authorised to incur liabilities on behalf of the Ordering Party or persons performing activities connected with preparing and conducting the contractor selection procedure, and are understood to consist mainly in:

a) holding a share in a partnership or a civil partnership as partner;

b) holding at least 10% of shares,

c) holding the function of member of a supervisory or management body, commercial proxy or agent;

d) being married, related by lineal consanguinity or affinity (parent, child, grandchild, parent-in-law, son-in-law, daughter-in-law), related by collateral consanguinity or affinity to the second degree (sibling, relative of spouse) or being adopted, under custody or guardianship.

…………………………… ……………………………………………………………………..

Place and date Signature of Candidate

or Candidate’s authorised representative

……………………………………………………………………..

Name and Surname

of Candidate or Candidate’s authorised representative

**Appendix no. 4 Declaration on knowledge and experience necessary for due order performance**

**I HEREBY DECLARE THAT:**

Contractor (name and surname) ………………………………………………….……………………………,

who will perform the Order declares that he:

1. has an academic PHD degree
2. is fluent in German
3. has knowledge and skills in the design of financial instruments or other forms of repayable financial support, certified by professional work, certificates, participation in projects, trainings, workshops
4. has at least 5 years of experience in managing or implementing financial instruments or other forms of repayable financial support, including hybrid instruments and equity investments
5. has knowledge of financial instruments and "impact financing" market financing, financing of social enterprises or projects for general benefit (at least in Germany) and social impact measurement systems
6. has at least 3 years of experience in co-operation with social enterprises and investors investing in projects that simultaneously achieve social and financial goals (at least in Germany)
7. is ready to cooperate on the Project in a reliable and timely and declares that that he will perform the Work in a diligent, scrupulous sand correct manner, in accordance with the specificity of the Work, as well as all information and guidelines provided by the Contracting Party, including the terms of reference for the reports mentioned attached in the Appendix 1 of this Call for proposals.
8. grants permission for the processing of his personal data for purposes of conducting the selection procedure.

…………………………… ……………………………………………………………………..

Place and date Signature of Candidate

or Candidate’s authorised representative

……………………………………………………………………..

Name and Surname

of Candidate or Candidate’s authorised representative

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**Appendix no. 5**

**STATEMENT ON EMPLOYEES ASSIGNMENT**

I, the undersigned declare that the following individual will participate in the works under the contract described in the call for proposals:

1. …………………………………………

The individual listed above have the knowledge and experience described in point 4 of the call of the proposals.

The proposed person will perform the task until its completion.

…………………………… ……………………………………………………………………..

Place and date Signature of Candidate

or Candidate’s authorised representative

……………………………………………………………………..

Name and Surname

of Candidate or Candidate’s authorised representative

1. Delete as appropriate [↑](#footnote-ref-1)